



## **CENTRAL REGISTRATION OFFICE**

**K-12**

Located at: 165 Miller Street  
Meriden, CT 06450  
Monday to Friday  
8:00 a.m. – 4:00 p.m.

Telephone: 203-235-1507

Begin the registration process by logging into: [www.meridenk12.org](http://www.meridenk12.org)  
Under “**For Parents**” please click on: **MPS Registration Information** and look for the link to the registration page. After submitting your child’s information please complete the process by bringing the following to Central Registration:

- Parent or legal guardian’s Photo ID
- Proof of Residency (see below)
- Guardianship papers (if applicable)
- Child's birth certificate (long form required)
- Most recent physical and immunization records
- Special Education records (if applicable, ie: IEP, 504 plan)
- For high school registrations: transcripts and withdrawal paperwork from current school

### **ACCEPTED FORMS OF PROOF OF RESIDENCY**

**Please note that we do not accept hand written notes, rent receipts, or state benefit letters.**

We require one of the following:

- Deed to home, current mortgage bill, homeowner's property tax statement, mortgage closing statement
- Homeowner's or Renter's insurance policy (policy must be current and in effect)
- Rental agreement
- Section 8 Letter or Meriden Housing Authority (MHA) letter with address

### **AND**

One of the following:

- Current utility bill (electric, gas, oil, or cable)
- Automobile insurance
- Current bank or credit card statement
- Current paycheck stub with address of residence

**If you have any questions, please feel free to call before you come to register.**